

**CITY OF CORTLAND
BOARD OF FIRE COMMISSIONERS
January MONTHLY MEETING
Thursday, January 14th, 2020, 5:15 p.m.
Meeting Via Zoom**

MINUTES (Draft)

The regular meeting of the City of Cortland Board of Fire Commissioners was called to order at 5:19pm by Chairperson Bonnie Heath

Commissioners Present: Chairperson Bonnie Heath, Vice-Chair Paul Quinlan, and Commissioner Starr, Commissioner Saddlemire and Commissioner Hotchkiss
Absent: Commissioner Saddlemire and Commissioner Hotchkiss

Attendees: Chief Wayne Friedman, D/C Duane Pierce, Director of Codes Michael TenKate, Volunteer Deputy Chief Rich Allen, and Union President Captain Derek Reynolds

Pledge of Allegiance:

Minutes: The December meeting minutes were presented. Motion made by Commissioner Quinlan, seconded by Commissioner Saddlemire to accept minutes as presented. All in favor. Motion Carried.

Sick Leave Report: The December 2020 sick leave report was presented. Motion made by Commissioner Starr, seconded by Commissioner Hotchkiss to accept Career Staff sick report as presented. All in favor. Motion carried.

Financial Report: Reviewed November credit card purchases. Verified purchases. Motion made by Commissioner Starr, seconded by Commissioner Quinlan to accept report as presented. All in favor. Motion Carried.

Code Budget and Fire Department Budget Status Report: Reviewed status.

Chief Friedman Report:

- COVID 19: Department has been maintaining, no current cases, will continue building lock down procedures. Collaborating with SUNY Cortland on Pool Testing. A few of the career staff have received 1st set of vaccinations.
- Commissioner Quinlan has been recommended from the Union to continue as a Commissioner, as he is up for renewal and has accepted we will place this on the next council meeting.
- 2021 Volunteer contract has been approved and processed for payment

Code Report Interim Director M TenKate:

- Recently apply for a few grants
 - \$675,000.00 AFG- Assist with purchase of new Apparatus with a 5% match.
 - \$50,000.00 Grant to purchase new air compressor with a 5% match
 - SCBA regional grant with join with Marathon Fire Department to purchase new SCBA.
- Meeting with two Alderpersons preliminary discussion of additional staffing in code office and detailing the duties and benefits to the City.

BOE Report

- N/A

Volunteer Report

- 1 Member has reached 6 months of membership, member currently drafting a letter for company of their choosing.

Old Business

- Here comes Santa event debriefing:
 - 60 families registered, 250 children, 50 Houses
 - Went out a 2nd time, no sign ups just randomly drove around.
 - \$1000.00 back into community for gifts to families in need, referred from shop with a cop program.
 - Community support was amazing
 - Mark Schroeder and family did an amazing job on the construction and painting time spent on the sleigh and Santa chair. Thank you.

New Business

- Captain Rogers is coordinating install program for combo smoke, recently reimbursed from a grant to purchase and install.
- Window repair for the HQ station will begin very soon. Window repairs from a recent grant received, will need to maintain Historical value of building.

Motion to adjourn by Commissioner Hotchkiss seconded by Commissioner Starrn. All in favor.
Motion carried.

Meeting Adjourned at 1747

Respectfully submitted,

Heidi Brown,
Secretary